

## What is Editing?: A Brief Description of the Process and Types of Editing

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### Abstract

Editing is the process of selecting and preparing writtel, written visual, audible, and film media used to convey information. [The editing process can involve correction, condensation, organization, and other modifications performed with an intention of producing a correct, consistent, accurate, and complete work.]

The editing process often begins with the author's idea for the work itself, continuing as a collaboration between the author and the editor as the work is created. As such, editing can involve creative skills, human relations, and a precise set of methods

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**Comment [Ulatus1]:** Alignment of the title changed to center

**Comment [Ulatus2]:** Incorrect use of punctuation

**Comment [Ulatus3]:** Font changed to Times New Roman, 12 pt

**Comment [Ulatus4]:** Author details added as footnote

**Comment [Ulatus5]:** Format of author information changed in footnote

**Comment [Ulatus6]:** Section title indentation changed

**Comment [Ulatus7]:** Spelling mistake correction

**Comment [Ulatus8]:** Serial comma added to follow American convention

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**Comment [Ulatus12]:** Unnecessary repetition

**Comment [Ulatus13]:** Serial comma ad to follow American convention

**Comment [Ulatus14]:** Indentation changed

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## 1. Introduction

There are various editorial positions exist in publishing. Typically, one finds editorial assistants reporting to the senior-level editorial staff and directors who report to senior executive editors. Senior executive editors are responsible for developing a product for its final release. The smaller the publication, the more these roles overlap.

The top editor at many publications may be known as the chief editor, executive editor, or simply the editor. A frequent and highly regarded contributor to a magazine may acquire the title of editor-at-large or contributing editor. Mid-level newspaper editors often manage or help to manage sections, such as business, sports, and features. In U.S. newspapers, the level below the top editor is usually the managing editor.

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2. Line numbers added

**Comment [Ulatus18]:** Spelling mistake corrected

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4. Section number added.

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